

Unity Christian School

Enrollment Process 2010-11

1. **Application.** Complete an Admissions Application Form and return it to either school office.
2. **Records.** Students transferring in from another school system **must** bring in a copy of school records (transcripts, I.E.P., etc.) along with the application - **prior to the admissions interview.** We will also need a signed Authorization for Release of Records in order for U.C.S. to receive final transcripts upon enrollment. Homeschooling students should provide documentation indicating courses/subjects taken and grades received. Placement testing may also be necessary.
3. **Pastor's Report.** Complete the top portion of the Pastoral Recommendation form and give it to your pastor to return to us in the envelope provided.
4. **Admissions Interview.** **Once all the required paperwork is received,** an admissions interview will be scheduled. Both parents and the student(s) are asked to be in attendance (*an exception may be made in single parent family situations*).
5. **Physicals.** After the application process is completed, a health examination is required for any student(s) entering preschool, kindergarten, sixth grade, ninth grade, high school athletics, and all out-of-state students entering Unity Christian School for the first time, as required by the State of Illinois. Dental examinations are also required for students entering Kindergarten, second and sixth grades. Vision exams are required for kindergarten students only. Physical, vision and/or dental forms may be obtained from either school office (official forms must be used).
6. **Registration Fees.** Registration fees are **\$135.00 for K-6th grade students** and **\$165.00 for 7-12th grade students.** Registration fees are non-refundable and are **due upon completion of registration.** This fee covers books and curriculum type expenses. There may be additional fees you incur during the school year for field trips, PE activities, etc.
7. **Tuition Payments.** Tuition may be paid annually, semi-annually, or in monthly payments. For monthly options you can either be invoiced and send in a check (\$60 fee) or have your tuition debited from your bank account (\$30 fee).

20010-11 Tuition Schedule

<u>Child</u>	<u>K - 3</u>	<u>4 - 6</u>	<u>7 - 12</u>
1st	\$3,360	\$4,260	\$5,060
2nd	\$2,280	\$2,820	\$3,420
3rd	\$1,140	\$1,440	\$1,680
4th	\$720	\$840	\$1,020
5th Up	\$0	\$0	\$0